AREOLA INSTITUTE

Reserve Commission Booklet

A public overview of how a one-person precious-metal or gem-set plate commission moves from meaning to a documented design.

Responsible office	**Private Client Services**
Document class	**Public reference edition**
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A commission begins after the clinical plan

Material, profile and attachment are established before decorative design begins. Reserve work never expands the clinical system to accommodate a visual idea; the design is developed inside the approved system.

01	**Meaning**	The client describes what the piece is intended to mark, carry or recall. The first conversation is about purpose, not ornament.
02	**Boundaries**	Clinical Plate Design confirms the material, profile, attachment and setting depth available to the commission.
03	**Concept**	The Studio develops a small number of controlled directions: surface finish, engraving, silhouette and—where appropriate—stone treatment.
04	**Design record**	The approved concept, provenance documents, review points and accountable staff are assembled into one record.
05	**Delivery and review**	The finished piece is inspected, registered and delivered with handling guidance, valuation documentation and an annual review plan.

Materials and settings

Reserve work may use platinum, gold or silver with diamonds, sapphires, rubies and other stones suitable for the intended pattern of wear. Flush, bezel and protected channel settings dominate because the piece lives against clothing and is handled regularly.

What the Studio declines

Client-supplied stones, undocumented metals, settings that exceed the approved profile, exposed work that cannot be inspected normally, and any design that changes interface behavior are declined rather than improvised.

Time and cost

A commission runs months rather than weeks. Materials are procured for one design, and the concept is reconfirmed before procurement. This public booklet contains no prices, quote mechanism or submission form.

Email boundary

General questions may be sent to info@areolainstitute.org. Never send medical information, records, identification, insurance information, photographs of a body or any other personal details by public email.

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